

# WELCOME TO SHENKAR

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## STUDENT GUIDE

### **Dear student,**

Welcome to Shenkar! We are glad that you have been accepted to study at Shenkar in the 2021-2022 academic year.

Here's an FAQ for new students to help you get a smooth start. If you have more questions, please do not hesitate to get in touch with your department coordinator or other relevant contacts.

### **1 LOGGING INTO OUR ONLINE SYSTEM**

Our online system for student information is called Meydanet. You can access it from the "Students" page on our website. Meydanet is the place to view your grades, class schedule, exam dates, tuition payments, and more. It's also where you can download formal documentation about your studies at Shenkar and participate in student surveys.

For information and content related to specific classes, we have a separate system called Shavit or Moodle. To access it, on our website, go to "About Us" > "Students" > "Shavit (Moodle)." Shavit is the place to view and download content for your classes.

You can access both systems with your personal code.

For Meydanet questions and support, please email [meydanet@shenkar.ac.il](mailto:meydanet@shenkar.ac.il).

For Shavit (Moodle) questions and support, please email [shavit@shenkar.ac.il](mailto:shavit@shenkar.ac.il).

### **2 GETTING EXEMPTIONS BASED ON PRIOR STUDIES**

If you've completed classes at other academic institutions, you may be eligible for exemptions from equivalent classes at Shenkar. To check your eligibility, please send your grade sheet and relevant class syllabi to our academic coordinator. We will inform you of our decision after reviewing the overlap between the classes you've completed and our curriculum.

For more information, please contact your department coordinator (for contact details, go to your department's page on our website).

### **3 YOUR CLASS SCHEDULE**

Class schedules are sent out through Meydanet in September. Each student is issued a personal schedule and assigned groups for lectures and recitations. Shenkar students cannot enroll in classes independently. If you need to make changes to your timetable or enquire about a class that does not meet your needs, please contact the academic coordinator.

### **4 ENGLISH PROFICIENCY**

Shenkar offers a number of international opportunities: the student exchange program, internship program, Design Factory challenges, English Medium Instruction (EMI) courses, international hackathons, workshops with foreign professors and more. To ensure our students have equal access to these activities, we recommend newcomers with low to medium English proficiency ("pre-basic" and "basic" on the Israeli scale, A1-A2 on the CERF scale) to sign up for intensive summer classes before the start of their degree. The timetable and registration for these courses will be provided separately.

In general, English courses (up to "advanced B" level on the Israeli scale, B2 on CERF) should be completed before the end of the second year of studies. In addition, the English Support Center offers students limited tutoring hours for improving specific skills.

In order to identify the appropriate level of English, students without a previously assigned level should take the Amiram test, available during the summer. Alternatively, students can sign up for the Amir test during the course of their studies. It is advised to take the test at the earliest opportunity, as students without test results will automatically be placed in the "pre-basic" level.

### **5 LIBRARY SERVICES**

Students are welcome to use our library. To get your library card and start borrowing books, please bring your student card or ID with you. During the first semester, all students receive a library services orientation. To learn more about our library services, go to the "[Library](#)" page on our website.

The library is on the third floor of the Mitchell building. Opening hours are Sun–Thu, 09:00–19:00. Please make sure to finish your work 10 minutes before closing time. The library is closed on Fridays, evenings before national holidays, and Chol HaMoed. For more information, please email [yehiel1@shenkar.ac.il](mailto:yehiel1@shenkar.ac.il) or call +972-3-6110062.

### **6 FINANCIAL SUPPORT**

Shenkar has a scholarship budget that varies from year to year. Donations from Friends of Shenkar partly fund our scholarships. Students who have difficulties with tuition fees can apply for financial support. Eligibility for low-income scholarships is decided based on each applicant's financial status (including that of their family) compared to the other applicants and based on the scholarship budget for that academic year. To learn more, you can visit the "[Dean of Students](#)" page on the website, or on the first floor of the Mitchell building (the Dean of Students Complex), 8 Yeda Am Street, Ramat Gan. To receive services, information, and forms, or to make an appointment, please contact the department administrator, Ms. Yafa Zur at +972-3611017 or email [yaffaz@shenkar.ac.il](mailto:yaffaz@shenkar.ac.il).

Information about [the commission for sexual harassment prevention](#)  
Information for [students called up for military reserve duty](#)  
(This content is currently available in Hebrew only).

## **7 OUR STUDENT UNION**

To join Shenkar's student union, students are required to pay a membership fee. This fee is not mandatory. The student union provides the following services: legal counsel (advice and help with legal statements), tutoring and discounted after-school classes, member discounts for using on-campus photocopiers and printers, various discounts and special offers, member discounts on tickets to Student Day celebrations and all of the union's special events, representation at disciplinary hearings, scholarships, Jewish Heritage Tours, and more. The student union membership fee is added to your tuition bill by default. If you wish to opt-out, you need to fill out and sign the membership cancellation form by December 1, 2020.

Your student ID is issued automatically once you pay your tuition and provide a scan of your passport photo to the Registration and Information Center. You can pick up your student ID after the start of the academic year from Ms. Mira Melkov, the Student Union administrator. Her office is on the second floor of the Mitchell building (that's the tallest building on the main campus), 8 Yeda Am Street, Ramat Gan.

To learn more, navigate to the Shenkar website and go to "Study" > "Facilities & Support," then on the left-hand panel, click on "Student Union."

[Our Facebook group](#)

For inquiries please call Mira Melkov at +972-3-6110018 or email [office@myaguda.co.il](mailto:office@myaguda.co.il).

## **8 ADJUSTMENTS DURING STUDIES AND EXAMS**

Hila, the Student Advancement Center at Shenkar, helps students with learning disabilities, attention deficit, physical and sensory impairments, and mental health issues, as well as students whose native language isn't Hebrew.

If you need support and adjustments, please contact the center before the start of the academic year for a consultation. You will be asked to provide a diagnosis report.

For more information, navigate to the Shenkar website and go to "About Us" > "Students," then, on the left-hand panel, click on "HILA – Student Advancement Center"

Opening hours: Sun, Tue, Wed, Thu, 09:00–15:00. Anna Frank Street (Gate 12), Building 1, Department of Interior Building & Environment Design, Entrance B. To make an appointment for a consultation, please call +972-3-6110171 or email [hila@shenkar.ac.il-office](mailto:hila@shenkar.ac.il-office).

[Hila Center Facebook page](#)

## 9 THE STUDENT VILLAGE IN PARDES KATZ

In 2016, Shenkar College partnered with the National Union of Israeli Students to create a new student community, which quickly grew to become one of Israel's leading community outreach programs. The program objective was to build a thriving student community in Pardes Katz, a neighborhood located just 10 minutes away from the Shenkar campus. Students who wish to take part in the program must pass a screening process. Eligible participants will have a chance to be a part of the largest social program in Israel. Each participant will receive a NIS 10,000 scholarship plus a NIS 500 monthly stipend for rent payments.

To learn more and apply, visit the [Totzeret Ha'aretz website](#) or the [Pardes Katz Student Village Facebook page](#). If you have any questions, please email [pardes@shenkar.ac.il](mailto:pardes@shenkar.ac.il).

\*To take part in the program, students will be required to relocate to Pardes Katz.

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**Best of luck in your studies!**

Kind regards,

The Registration and Information Center  
Shenkar – Engineering. Design. Art.